

Meet the Future of Enterprise Mail

Experience the power of AI and tap into the future of intelligent mail operations with Docufree's Enterprise Digital Mailroom



The Mailroom Disrupted: AI-Powered Automation for the Modern Enterprise

For decades, enterprise mailrooms have relied on inefficient manual processes—plagued by delays, errors and lack of visibility. But in today's digital age, organizations require an intelligent mailroom solution built for the future of work. One that leverages the power of AI, touchless document processing and automation to ensure you never have to physically touch or manually process inbound or outbound documents again. One that seamlessly bridges physical and digital channels, empowers remote workforces, and drives business process automation across the entire enterprise. Introducing Docufree's Enterprise Digital Mailroom—the industry's most advanced mailroom automation platform and digital transformation engine.



Centralized multi-channel capture of all inbound mail



Touchless, AI-powered sorting, extraction, and routing of mail



Faster, more accurate delivery to the right people, workflows and systems



Anytime, anywhere access and management for remote teams



Automated outbound mail composition and omni-channel delivery



Comprehensive tracking, reporting and analytics

Your Next-Generation Digital Mailroom

Docufree's Enterprise Digital Mailroom is a turnkey, cloud-based, AI-driven solution that replaces your physical mailroom, serving as the central hub for capturing, processing, and distributing inbound and outbound communications. Accelerate processing, delivery, response and cycle times, power downstream workflows, reduce costs, and improve accountability, security and compliance with a scalable, uninterrupted solution that's certified PCI DSS, HIPAA HITECH, and SOC2 Type II compliant.

Inbound Mail Services

- › Centralized capture of all inbound sources (USPS, emails, faxes, web forms, EDI and more) brings physical and digital mail into one platform, eliminating information silos
- › Embedded AI engine interrogates every mail piece and document to identify, process, classify, index, interpret and intelligently route them to their respective recipient or team
- › Human oversight with certified subject matter experts performing quality control at every step to ensure accuracy and reliability
- › Secure chain of custody from certified compliant and secure access-controlled facilities and procedures to unique barcode tracking and comprehensive audit trails

Cloud-Based Access & Management

- › Rapid delivery of mail with centralized, remote access to all documents for a unified view of all information
- › Employees can easily manage their own mail, someone else's mail or a team mailbox, share internally and customize mail routing rules
- › Robust search and retrieval, tagging, filtering and ability to quickly surface related documents for faster and informed responses
- › Check recognition and deposit into associated accounts and one-click request to receive any physical original
- › Seamless integration of documents and data into core business workflows and systems such as AP, HR, Legal, Procurement, Claims and more including automatic assignment of tasks (review, approval, signing), real-time monitoring, notifications, reminders, and escalations

- › Dynamically populate templates with data and instantly generate personalized outbound documents like statements, bills, marketing materials etc.
- › 1:1 tracking and reporting on every mail piece for improved visibility and accountability
- › Enhanced security and compliance with detailed audit trails, data encryption, and automatic application of access and use policies based on documents, data and rules
- › Robust reporting and analytics with real-time tracking of inbound and outbound mail volumes, sources, document types, recipients, delivery channels, statuses, costs, and more

Outbound Mail Services

- › Send ad-hoc, high-volume, and regulatory printed and electronic communications with digital signature and approval capabilities
- › Personalization and variable data printing for targeted, relevant messaging
- › Transpromotional messaging integrates marketing content with transactional communications
- › Intelligent inserting ensures the right information reaches the right customer
- › Multi-layered quality control from document composition and printing to inserting and sorting ensuring data-to-mail piece integrity
- › Postage discounts via presorting, address cleansing, NCOA and CASS services and intelligent mail barcoding
- › Flexible delivery options including USPS, FedEx, UPS, and omni-channel orchestration and return mail management